PURCHASE ORDER REQUEST

OAK GROVE HIGH SCHOOL

3507 MIDWAY SCHOOL ROAD

WINSTON SALEM, NC 27107

TO: _____

_____

_____

Date: _____

Account: _____

Quantity	Description	Product #	Unit Price	Total Price

*NO BACKORDERS

Subtotal: _____

You must turn in cost of Shipping: _____

7% Tax: _____

By: _____

Treasurer: _____

Department Chairperson: _____

Principal: _____